

EULAR Project Proposal

Project Proposal

Committee	
Project Title:	
Project Leader(s):	
Project members	

Please describe the project clearly, using the sub-headings below. Kindly note the maximum word count indicated for specific sections, do use bullet/numbered points whenever possible.

1. Relevance for EULAR (max 250 words)

2. Overarching aim of project

3. Learning objectives (only applicable for educational projects) (*optional*)

4. Who is the target audience and what are the envisioned benefits? (max 250 words)

5. Project description (max 500 words) (include any relevant background information and an outline of the project)

6. Project organisation (outline the project timeline and key milestones – what will be done and by when?)

7. Indicate the names of the people who will be involved. E.g. Editors and Senior Authors of specific chapters or online modules (only applicable for educational projects) (*optional*)

8. Estimated total cost of project (break-down the costs of the project)

All EULAR project proposals are to be submitted by 15 January or 15 July of each year and is subject to the approval of the EULAR Council. The proposal will be reviewed and discussed during the annual EULAR Council meeting, note that no budget will be given at this time, but exceptional projects can be evaluated by the EULAR Board. The final decision and budget of a project will be determined by the EULAR Council each March and September.